



FORWARD PLAN

14 May 2014 - 13 September 2014

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/05/14 and 31/05/14 **Keyword:** Legal; Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: EU Service Directive - Tacit Authorisation

Description: Purpose of Report: For the Council to implement the requirements of the EU Service Directive. Cabinet Member is asked to approve the Council implementation of the EU Service Directive.

Due to the recent change in Cabinet Member responsibilities, this decision will now be taken during May.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Lesley Cooke

lesley.cooke@york.gov.uk

Implications: All Implications

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author Lesley Cooke on (01904) 551515 or lesley.cooke@york.gov.uk

Process: Contact Report Author Lesley Cooke

Consultees: Contact Report Author Lesley Cooke

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/05/14 and 31/05/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Revision to the golden goodbye incentive scheme

Description: Purpose of Report: The report will look at the effectiveness of the existing scheme and put forward an alternative to the scheme. The Cabinet Member is asked to approve the revisions.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Denis Southall on denis.southall@york.gov.uk or (01904) 55 1298

Process: Contact Report Author Denis Southall

Consultees: Federation and Tenant inspectors

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport

Meeting Date: Between 01/05/14 and 31/05/14 **Keyword:** Legal

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: EU Service Directive - Tacit Authorisation

Description: Purpose of Report: For the Council to implement the requirements of the EU Service Directive. The Cabinet Member is asked to approve the Council implementation of the EU Service Directive.

Due to the recent change in Cabinet Member responsibilities, this decision will now be taken during May.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Transport

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Lesley Cooke

lesley.cooke@york.gov.uk

Implications Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author - Lesley Cooke on Tel: 01904 551515 lesley.cooke@york.gov.uk

Process: Contact Report Author Lesley Cooke

Consultees: Contact Report Author Lesley Cooke

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health & Community Engagement

Meeting Date: Between 01/05/14 and 31/05/14 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Loan to the Melbourne Centre

Description: Purpose of Report: Agree a capital loan to the Melbourne Centre for the improvement of the community facilities.

The Cabinet Member is asked to agree a capital loan to the Melbourne Centre.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health & Community Engagement

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Annie Tysall, Executive Support Assistant, CBSS

annie.tysall@york.gov.uk

Implications Equalities, Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Annie Tysall on annie.tysall@york.gov.uk or (01904) 55 3262

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: WITHDRAWN **Keyword:**
(See below)

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Murton Neighbourhood Plan

Description: Purpose of Report: Murton Parish Council has submitted an application to produce a Neighbourhood Plan. The decision session will follow a 6 week publication period.

The Cabinet Member is asked to approve the production of a Murton Neighbourhood Plan.

This decision will be taken by the Cabinet Member at a public decision session on 29 April 2014.

This decision will be delayed until May as the consultation will now not conclude until 28 April which will not allow sufficient time to have a full report ready in time for the publication deadline. The decision will be taken at a public decision session on 14 May 2014.

Representation has been made in response to the Murton Parish Council Neighbourhood Plan application objecting to the inclusion of the entire parish within the boundary for the Parish Neighbourhood Plan. Legally the entire parish or part of a parish can be designated as a neighbourhood plan area, however the Localism Act (sections 61G (4) and 61H (1) states that the Local Planning authority must have regard to the desirability of designating the whole of the area. In addition it should be noted that there is no prescribed time limit within which the decision on an application needs to be reached.

Within the context described it is recommended that a decision on the Murton Neighbourhood Plan application is withdrawn for now. This will allow Officers time to explore further with Murton Parish Council and other key parties the issues raised.

Wards Affected: Osbaldwick Ward

Report Writer: **Deadline for Report:**
Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability
Lead Director: Director of City & Environmental Services
Contact Details: Rebecca Harrison

rebecca.harrison@york.gov.uk

Implications Financial, Legal, Planning

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author Rebecca Harrison, tel no. 01904 551667 or email rebecca.harrison@york.gov.uk

Process: Please contact report author Rebecca Harrison, tel no. 01904 551667 or email rebecca.harrison@york.gov.uk

Consultees: Please contact report author Rebecca Harrison, tel no. 01904 551667 or email rebecca.harrison@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the 16/06/14
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance & Performance

Meeting Date: 29/05/14

Keyword: Housing; Health; Policy Framework; Budget; Employment, jobs and careers; Information and communication; Economics and finance; Life in the community; Health, well-being and care; Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Amendment to the qualifying criteria of the York Financial Assistance Scheme (YFAS)

Description: Purpose of Report: This report outlines the reasons for proposing a change to the qualifying YFAS criteria to include a limited number of customers where financial hardship has been caused by a benefit sanction imposed by the DWP (Department for Work & Pensions).

The Cabinet Member is asked to approve the change to the qualifying criteria under the Scheme

This decision will be taken at a public Cabinet Member Decision Session on 29th May 2014.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor Dafydd Williams

Lead Director:

Director of Customer & Business Support Services

Contact Details:

Pauline Stuchfield, Assistant Director Customers and People,
John Madden, Benefits Assessments Manager, Resources -
Financial Services Group
pauline.stuchfield@york.gov.uk, john.madden@york.gov.uk

Implications

Equalities, Financial

Level of Risk:

04-08 Regular
monitoring required

Reason Key:

It is significant in terms of
its effect on communities

Making Representations:

Contact Report Authors Pauline Stuchfield and John Madden on pauline.stuchfield@york.gov.uk, (01904) 55 1100 or john.madden@york.gov.uk (01904) 55 1132

Process:

Contact Report Authors

Consultees: Partners e.g. CAB

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance & Performance

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Keyword: Housing; Health; Policy Framework; Budget; Employment, jobs and careers; Information and communication; Economics and finance; Life in the community; Health, well-being and care; Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

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Description: Purpose of Report: This report outlines the reasons for proposing a change to the qualifying YFAS criteria to include a limited number of customers where financial hardship has been caused by a benefit sanction imposed by the DWP (Department for Work & Pensions).

The Cabinet Member is asked to approve the change to the qualifying criteria under the Scheme

This decision will be taken at a public Cabinet Member Decision Session on 29th May 2014.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: Pauline Stuchfield, Assistant Director Customers and People, John Madden, Benefits Assessments Manager, Resources - Financial Services Group

pauline.stuchfield@york.gov.uk, john.madden@york.gov.uk

Implications Equalities, Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Authors Pauline Stuchfield and John Madden on pauline.stuchfield@york.gov.uk, (01904) 55 1100 or john.madden@york.gov.uk (01904) 55 1132

Process: Contact Report Authors

Consultees: Partners e.g. CAB

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport

Meeting Date: 29/05/14

Keyword: Crime & Disorder

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Public Rights of Way - Proposal to restrict public rights over five alleyways in Micklegate Ward, York using Gating Order legislation

Description: Purpose of report: To discuss the proposal to restrict public rights over five alleyways between Millfield Road, Thorpe Street, Russell Street, Scott Street, Nunmill Street and Bishopthorpe Road using Gating Order legislation in order to help prevent crime and anti-social behaviour associated with them.

The Cabinet Member is asked to make a decision as to:

a) Whether or not to seal and make operative the Draft Gating Orders under section 129A of the Highways Act 1980, to restrict access along four alleyways:
Millfield Road/Thorpe Street
Thorpe Street/Russell Street
Russell Street/Scott Street
Scott Street/Nunmill Street

b) Whether or not to carry out statutory consultation to make a Gating Order on the alleyway between Nunmill Street and Bishopthorpe Road.

This decision will be taken at a public Cabinet Member Decision Session on 29 May 2014.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport

Lead Director: Director of City & Environmental Services

Contact Details: Emily Tones

emily.tones@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Please contact report author Emily Tones, on tel no. 01904 551338; email: emily.tones@york.gov.uk

Process: Please contact report author Emily Tones, on tel no. 01904 551338; email: emily.tones@york.gov.uk

Consultees: Please contact report author Emily Tones, on tel no. 01904 551338; email: emily.tones@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/06/14 and 30/06/14
Keyword: Health; Crime & Disorder; Environment; Legal; Life in the community; Health, well-being and care; Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Housing and Community Safety Legal Actions

Description: Purpose of Report: To inform the Cabinet Member of the outcome of formal enforcement action taken in accordance with the enforcement policy for environmental health, trading standards, housing services and licensing services in the period 1st October 2013 to 31 March 2014.

Wards Affected: The Cabinet Member is asked to review prosecution work and approve the continuation of the current policy on legal actions.
All Wards

Report Writer:
Lead Member: Cabinet Member for Homes & Safer Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Colin Rumford, Head of Public Protection

Deadline for Report:

colin.rumford@york.gov.uk

Implications C&C,Legal

Level of Risk: 01-03 Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Colin Rumford on colin.rumford@york.gov.uk or (01904) 551502

Process: Contact Report Author Colin Rumford

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/06/14 and 30/06/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2013 Tenant Satisfaction Survey Results

Description: Purpose of Report: To provide the results of the 2013 Tenant Satisfaction Survey.
The Cabinet Member is asked to: a) Consider and accept the results of the 2013 Satisfaction Survey b) Agree to run a comparable Tenant Satisfaction Survey in 2014 c) Agree the options in paragraph 41 should be explored to increase the response rate from younger tenants.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Jo Harrison

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/06/14 and 30/06/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Allocations Policy and Application Form for City of York Council's Gypsy and Travellers Sites

Description: Purpose of Report: To seek approval of the revised and updated Allocations Policy and Application Form, in order to allocate pitches across the Council's three sites fairly and consistently.

The Cabinet Member is asked to approve the updated draft policy and application form to be implemented forthwith.

Wards Affected: Hull Road Ward; Osbaldwick Ward; Skelton, Rawcliffe & Clifton Without Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Kate Grandfield, Strategy and Enabling Manager

kate.grandfield@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Kate Grandfield on 01904 554076 or kate.grandfield@york.gov.uk

Process: Contact Report Author Kate Grandfield

Consultees: York Travellers Trust. Applicants on the York Travellers site waiting list.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 03/06/14

Keyword: Be significant in terms of its effects on communities; Budget; Business and industry; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Improving York's City Centre: Reinvigorate York - Exhibition Square/Theatre Interchange & Duncombe Place/Blake Street Junction public realm improvement projects

Description: Purpose of Report: To feedback on the outcome of public consultation for Exhibition Square/Theatre Interchange & Duncombe Place/Blake Street Junction projects.

The report will also seek approval for the outline costed proposals of one specific aspect - the Exhibition and linked Better Bus Area Fund (BBAF) Theatre Interchange project.

A further report to Cabinet in September 2014 will seek approval for the scheme proposals and funding for the remaining aspects of the Exhibition Square project and the Duncombe Place/Blake Street junction project.

Members are asked to note the feedback from public consultation and agree scheme proposals and funding for the BBAF Theatre Interchange element of the Exhibition Square/Theatre Interchange project.

Wards Affected: Guildhall Ward

Report Writer: Sue Houghton **Deadline for Report:** 19/05/14

Lead Member: Cabinet Member for Transport

Lead Director: Director of City & Environmental Services

Contact Details: Andy Binner

Andy.Binner@york.gov.uk

Implications Equalities, Financial, Highways, Legal, M&C

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author, Andy Binner for full details on andy.binner@york.gov.uk or (01904) 55 3231

Process: Please contact the report author for full details.

Consultees: Please contact the report author for full details.

Background Documents: Improving York's City Centre: Reinvigorate York - Exhibition Square/Theatre Interchange & Duncombe Place/Blake Street Junction public realm improvement

projects

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

16/06/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Business and industry

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering Marketing and Business Development - Stage 2

Description: Purpose of Report: To present to Cabinet an options appraisal for the delivery of a new approach to city marketing and business development.

Members are asked:-

To approve the preferred option for delivery for city marketing and business development.

To approve the scope of staff and budgets to be reviewed in the establishment of the preferred option.

To approve the allocation of resource to progressing the preferred option.

This item has been deferred to July Cabinet to allow for additional development work on the proposals.

Wards Affected: All Wards

Report Writer: Katie Stewart

Deadline for Report: 18/06/14

Lead Member: Cabinet Leader & Economic Development, Cabinet Member for Leisure, Culture & Tourism

Lead Director: Chief Executive, Director of Communities & Neighbourhoods

Contact Details: Katie Stewart, Head of Economic Development

katie.stewart@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact report author Katie Stewart, Head of Economic Development on katie.stewart@york.gov.uk
Tel (01904) 55 4418

Process: Please contact report author Katie Stewart, Head of Economic Development.

Consultees: Please contact report author Katie Stewart, Head of Economic Development.

Background Documents: Delivering Marketing and Business Development - Stage 2

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Business and industry;
Education; Information and
communication; Life in the
community; Be significant in
terms of its effects on
communities

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York - Fairtrade City

Description: Purpose of Report: To advise Cabinet Members regarding recent progress made under the York Fairtrade City initiative and to engage in debate about how the Council and its partners could increase support and promotion for the scheme.

Members are asked to note progress highlighted against the current Fairtrade Action plan and engage in debate about how the Council and its partners could increase support and promotion for the scheme.

This item has been deferred to the July meeting in order to allow further consideration of the financial implications of recommendations.

Wards Affected: All Wards

Report Writer: Stewart Halliday **Deadline for Report:** 18/06/14
Lead Member: Cabinet Member for Health & Community Engagement
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Stewart Halliday
stewart.halliday@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author Stewart Halliday
01904 553402 stewart.halliday@york.gov.uk

Process: Contact Report Author Stewart Halliday

Consultees: Contact Report Author Stewart Halliday

Background Documents: York - Fairtrade City

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Environment; Property; Legal; Budget; Employment, jobs and careers; Government, politics and public administration; Information and communication; Economics and finance; People and organisations; Business and industry; Science, technology and innovation; Life in the community; Leisure and culture; Education and skills

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Guildhall and Riverside creating a Digital Media and Arts Centre

Description: Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

Wards Affected: All Wards

Report Writer: David Warburton **Deadline for Report:** 19/06/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: David Warburton

david.warburton@york.gov.uk

Implications Financial,ITT,Legal,M&C,Planning,Property

Level of Risk: 16-20 Action plan required

Reason Key: A decision which is likely to result in the Council

incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

Process: Cabinet - Contact Report Author David Warburton

Consultees: Project partners / business community

Background Documents: York Guildhall and Riverside creating a Digital Media and Arts Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Housing; Health; Policy Framework; Budget; Employment, jobs and careers; Information and communication; Economics and finance; Life in the community; Health, well-being and care; Education and skills; Be significant in terms of its effects on communities

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Annual Report from Financial Inclusion Strategy Group for 2013/14

Description: Purpose of Report: To update progress on financial inclusion activities with particular emphasis on the York Financial Assistance Scheme.

Members are asked to receive the report for information as per Cabinet decision 7 December 2013.

To allow it to be presented at the same time as the Poverty Update report this item has slipped from 3 June to 1 July Cabinet.

Wards Affected: All Wards

Report Writer: Ian Floyd
Lead Member: Cabinet Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services

Deadline for Report: 19/06/14

ian.floyd@york.gov.uk

Implications Equalities, Financial

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact report authors: John Madden/Di Bull
Telephone (01904 551132/552260
Email: di.bull@york.gov.uk/john.madden@york.gov.uk

Process: Contact Report Authors

Consultees: Contact report authors: John Madden/Di Bull
Telephone (01904 551132/552260
Email: di.bull@york.gov.uk/john.madden@york.gov.uk

Background Documents: Annual Report from Financial Inclusion Strategy Group for 2013/14

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author

Tom Brittain, 01904 551262 tom.brittain@york.gov.uk

Process: Contact Report Author Tom Brittain: tom.brittain@york.gov.uk or 01904 551262

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Request for the extension of the Children's Transport Services Contracts from 1 March 2015 – 31 August 2016

Description: Purpose of Report: To request an extension to the following Children's Transport Services Contracts :
Lot 1 Home to School Transport (West York)
Lot 2 Home to School Transport (North York)
Lot 3 Home to School Transport (South East York)
Lot 4 Home to School Transport - Applefields and Hob Moor Oaks Special Schools
Lot 5 Contact Visits
Lot 7 Any journeys starting or finishing outside the City of York Council area

Wards Affected: Members will be asked to approve the extension of the above contracts for a period of 18 months up to 31 August 2016
All Wards

Report Writer: Sarah Kingston **Deadline for Report:** 19/06/14
Lead Member: Cabinet Member for Education, Children & Young People
Lead Director: Director of Education, Skills & Children's Services
Contact Details: Mark Ellis

mark.ellis@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: by email to the report author

Process: Contact Report Author

Consultees: n/a

Background Documents: Request for the extension of the Children's Transport Services Contracts from 1 March 2015 – 31 August 2016

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Community Conversations: Next Steps

Description: Purpose of Report: This report updates the Cabinet on progress with the Community Conversations Initiative.

Members are asked to agree the next steps in the development of Community Conversations.

Wards Affected: All Wards

Report Writer: Kate Stoker

Deadline for Report: 19/06/14

Lead Member: Cabinet Member for Health & Community Engagement

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author mary.bailey@york.gov.uk 01904 551812

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Community Conversations: Next Steps

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Be significant in terms of its effects on communities; Policy Framework

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes from the Local Plan Working Group 31st March 2014

Description: Purpose of the report: To inform Members of the recommendations from the Local Plan Working Group meeting on 31st March, in their capacity as an advisory body to the Cabinet.

Cabinet are asked to approve the recommendations from the Local Plan Working Group meeting held on 31st March 2014, in relation to:

- Controlling Houses in Multiple Occupation – Supplementary Planning Document
- City of York Streetscape Strategy and Guidance.

Wards Affected: All Wards

Report Writer: Martin Grainger **Deadline for Report:** 17/06/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Martin Grainger, Principal Development Officer Forward Planning

martin.grainger@york.gov.uk

Implications: Planning

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact report author Martin Grainger.

Process: Please contact report author Martin Grainger for further details.

Consultees: Please contact report author Martin Grainger for further details.

Background Documents: Minutes from the Local Plan Working Group 31st March 2014

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/07/14